Maryland Society of Oral and Maxillofacial Surgeons

WINTER MEETING

February 25, 2025

TURF VALLEY: ELLICOTT CITY, MD



EXHIBITOR PROSPECTUS

GREETINGS FROM THE PRESIDENT

Ayesha Nawab, DMD, MD *President*

Brian Robinson, DDS Vice-President/Treasurer

Arul Selvaraj, DMD Secretary

Bethany S. Awalt, DMD Immediate Past President

Cyrus Mistry, DDS, MD *At-Large*

Mary Carter Robinson, DDS At-Large

Minas J. Zoulis, DDS At-Large

Lane Knight, DDS AAOMS Delegate

Kashif Poshni, DDS AAOMS Delegate

Donita Dyalram, DDS, MD AAOMS Alternate Delegate

Melissa Connor Executive Director On behalf of the membership of the Maryland Society of Oral and Maxillofacial Surgeons, we invite you to exhibit at our upcoming meeting in 2025. The Annual Meeting will be held **February 25** at the **Turf Valley** in Ellicott City, MD.

Our exhibit space contracts are included in this prospectus. Space is limited, so we urge you to respond early. The brochure will be posted shortly on our website at *www.mdsoms.org*.

Sincerely yours,

Ayesha

Ayesha Nawab, DMD, MD MSOMS President

Contact Melissa Connor, Associate Executive Director for more information:

770-271-0453 or mconnor@pami.org

HOW TO REGISTER AND RESERVE YOUR TABLE

STEP 1: SELECT YOUR SPONSORSHIPS

One Exhibitor Table: \$800

□ Two Exhibitor Tables: \$1,200

□ Branded Napkins: \$500

□ Branded Coffee Sleeves: \$800

STEP 2: REGISTER YOUR COMPANY & RESERVE YOUR SPONSORSHIP

All sponsors and exhibitors must register for the meeting.

REGISTER ONLINE: https://bit.ly/2025MDSOMSWinterExhibitors

You can pay by credit card and/or check. ALL company representatives that will attend the meeting on the company's behalf must be registered. Check must be payable to MSOMS and mailed to 4850 Golden Pkwy Suite B-417, Buford GA 30518.

By completing your online registration understand and agree to the conditions and rules provided. Exhibitor agrees to make no claims against the Society nor its members, agents, or employees of Turf Valley for loss, theft, damage, or destruction of goods, nor for any injury to themselves or employees while in the exhibit area. Should any emergency arise prior to the opening of the exhibit that would prevent the exhibit from being held as planned, it is expressly understood and agreed that the Society will return any and all payments made by exhibitors. In the event of such cancellation for reasons beyond the control of the Society, the Maryland Society of Oral and Maxillofacial Surgeons shall not be held liable for any expenses or losses incurred by exhibitors.

NOTE: Attendee Lists for the meeting will NOT be shared until your company registration is complete and all of your representatives are included in the registration.

SCHEDULE OF EVENTS

8:00am – 9:00am Breakfast with Exhibitors Registration

9:00am – 9:30am *Resident Presentation* Howard University

9:30am – 10:00am *Resident Presentation* University of Maryland

10:00am – 10:30am Break with Exhibitors 10:30am – 11:00am *Fellow Presentation* University of Maryland

11:00am - 11:30am **Resident Presentation** Military Consortium

11:30am - 12:00pm *Resident Presentation* Washington Medstar

12:00pm – 1:00pm Lunch with Exhibitors 1:00pm – 3:00pm OMSNIC Course OMSNIC Speaker

3:00pm –3:30pm Break with Exhibitors

3:30pm – 4:30pm OMSNIC Continues

4:30pm Adjourn

NEED HELP?

If you are unable to register online or have questions about the contract, please contact Melissa Connor: Office: 770-271-0453; Email: mconnor@pami.org

EXHIBITION RULES

SETUP/ BREAKDOWN HOURS:

Tuesday, February 25

Set-up starting at 7:30am Breakdown starts at 3:30pm

DISPLAY HOURS:

Tuesday, February 25

8:00am - 3:30pm

SHIPPING:

Attn: Lisa Pearson, Senior Convention Services Manager MSOMS Winter Meeting, February 25 2700 Turf Valley Rd, Ellicott City, MD 21042 410-465-1500

ACCOMMODATIONS: Exhibit personnel are responsible for arranging their own hotel accommodations if needed. Reserve at <u>https://bit.ly/2025MDSOMSWinterHotel</u> \$129/night plus tax

EXHIBIT AREA: Exhibits will be 6' draped table(s) with electricity. Other needed services may be obtained at the standard charge and will be arranged through the Society with the hotel, but will be billed to you.

PAYMENT TERMS: Space will not be confirmed without the signed contract. A signed contract guarantees MSOMS payment from the exhibitor. Any exhibitor who contracts for a table must pay the full rent for it even if they do not occupy it for the full time. If the exhibitor chooses not to attend at a later date, payment will not be refunded.

CANCELLATION: In case the facilities shall be destroyed by fire, or the elements, or by any other cause, or in case any other circumstances shall make it impossible for the Maryland Society of Oral and Maxillofacial Surgeons to permit the contracted space to be occupied by the exhibitor, this lease shall terminate and the exhibitor shall waive claim for damages or compensation except to request return of the amount paid for space less \$75.00 for the initial cost and promotion.

SECURITY: A security guard will not be provided during the times not covered by the display hours. It is difficult to prevent pilferage of surgery instruments and other small items. We strongly urge you to take your own insurance against theft, or damage to, goods that you display. We regret that neither we, nor the property, can be responsible for loss of, or damage to, such items.

EXHIBITOR PLANNED FUNCTIONS: Exhibitors are requested not to plan functions for oral surgeon clients which conflict with scheduled society functions.

DISPLAYS: Displays must not project into or bother the traffic patterns, or interfere with or obstruct the view of adjoining booths.

FIRE REGULATIONS: No combustible decorations such as crepe paper, cardboard or corrugated paper shall be used at any time. All packing containers, excelsior, wrapping paper, which must be flameproof, are to be removed from the floor and must not be stored under tables or behind displays. All muslin, velvet, silken or any other cloth decorations must withstand a flameproof test as prescribed by local fire ordinances. Gasoline, kerosene, acetylene or other flammable or explosive substances will not be permitted in the exhibit area. Exhibits must meet local fire code regulations.

HOTEL PROPERTY: The exhibitor must surrender his or her display space in the same condition, as it was when he/ she occupied it. Nothing shall be posted on, tacked, nailed, screwed, or otherwise attached to columns, walls, floors, or other parts of the building or furniture. Application of promotional gummed stickers or labels is strictly prohibited. Anything in connection therewith necessary or proper for the protection of the building, equipment, or furniture will be at the expense of the exhibitor.

NOISE AND ODORS: No objectionable noise or odors will be permitted at any booth or exhibit. Audio visual equipment will be turned down to a conversational level so as not to disturb adjoining tables. No electrical flashing or neon signs may be used. Exhibitors will not use strolling entertainers or distribute samples or souvenirs except from their own tables. Personnel and mannequins will be dressed in good taste.

MUSIC LICENSING: The MSOMS will not be liable for music played as part of an exhibit under licensing rules of BMI or ASCAP.

SUBLETTING OF SPACE: The exhibitor shall not assign, sublet, or apportion the whole or any part of the space assigned or have representatives, equipment, or materials from firms other than its own in the exhibit space without written consent of the Society.

LIABILITY AND INDEMNIFICATION: The exhibitor is responsible for all damages to the exhibit premises and for any and all claims and demands on account of any injury or death or damage to property done in or about the premises used by the exhibitor, his or her employees, or agents and the exhibitor agrees to indemnify and hold harmless the Maryland Society of Oral and Maxillofacial Surgeons, their directors, officers, staff, and facility from and against any and all liability and claims and demands which may arise from or be asserted in connection with the foregoing undertaking and responsibilities of the exhibitor included that caused by or resulting from the negligence of the Maryland Society of Oral and Maxillofacial Surgeons, their directors, officers, staff and facility.

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Before you begin Eq	r quidance related	d to the purpose of Form	M-9 see Purpose of I	Earn balaw
Derore you begin to	guidance related	a to the purpose of Form	i w-a, see raipuse uri	onn, below.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

	Ma	ryland Society of Oral and Maxillofacial Surgeons						
	2	2 Business name/disregarded entity name, if different from above.						
	MS	MSOMS						
page 3	3a	Check the appropriate box for federal tax classification of the entity/individual whose name is entered only one of the following seven boxes.	d on line 1. Check	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):				
Print or type. Specific Instructions on	24	 Individual/sole proprietor C corporation S corporation Partnership LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead che box for the tax classification of its owner. Other (see instructions) 	Exempt payee code (if any) Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)					
	30	If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tay and you are providing this form to a partnership, trust, or estate in which you have an ownership this box if you have any foreign partners, owners, or beneficiaries. See instructions	(Applies to accounts maintained outside the United States.)					
See	5	Address (number, street, and apt. or suite no.). See instructions.	Requester's name a	ind address (optional)				
	48	50 Golden Parkway, Suite B-417						
	6	City, state, and ZIP code						
	Bu	ford, GA 30518						
	7	List account number(s) here (optional)						

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid
backup withholding. For individuals, this is generally your social security number (SSN). However, for a
resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other
entities, it is your employer identification number (EIN). If you do not have a number, see How to get a
TIN, later.

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or									
Employer identification number									
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Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- 2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- 3. I am a U.S. citizen or other U.S. person (defined below); and
- 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Signature of U.S. person	Melissa Connor	Date	1	2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW*9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

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owners or h	onofici	arias	when it provides t	ha

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they